



Position: Children's Music Director

Classification: Part-time employee (8-10 hours per week average from Sept to May plus VBS & Summer Music Camp)

Armstrong Chapel UMC Vision: Changing Lives and our World through Jesus Christ

Mission of Children's Music Director: To empower children's music at Armstrong Chapel by teaching the meaning and importance music in worship; by developing the children's choirs and music ministry; by helping to envision a children's music ministry which embraces a wide range of music.

Accountability:

- Reports to the Director of Children's, Family and Women's Ministry (aka the Director)

Responsibilities:

- Work with the Director to develop, and implement a sustainable Sunday morning or mid-week music program. Supporting Sunday programming as well as using music to deepen the children's worship experience and understanding of God.
- Select age and skill appropriate curriculum and repertoire for weekly choir rehearsal and special events.
- Perform regularly at Sunday worship in traditional and contemporary services targeting once every 4 weeks.
- Recruit, train and offer resources to parent volunteers for rehearsal assistance as needed, scenery, props and costume for musical(s)
- Recruit or provide accompanists.
- Coordinate publicity and implement a choir kick-off in the Fall that includes parent information, scheduling, introducing choir staff and program highlights for the year
- Plan and implement end-of-year recognition/awards ceremony and party.
- In consultation with the Pastors and Director, select and direct Elementary and pre-school performances for Family Christmas Eve Services. As well as coordination of musicians and supportive needs for that service.
- Select and direct a musical for Christmas and spring performances as well as summer music camp.
- Communicate effectively with parents whose children participate in music programs.
- Coordinate all sound and technology with trained volunteer(s) for VBS and spring and fall musicals
- Oversee and direct musical component of Vacation Bible School and closing program for VBS (To be determined at time of employment).
- Liaison to monthly Children's Team meetings.

Qualifications/Skills:

- A demonstrated musical proficiency and experience in directing children's musical groups is required. Educational skills and abilities, such as a Bachelor's degree, or pursuit of, from an accredited college would be an enhancement of these requirements.
- Familiarity and experience with skill and age-appropriate music and performance materials.
- Strong communication skills with children, parents, staff and other church members.
- Character and conduct compatible with the Christian faith and tenets of the United Methodist Church.
- Positive attitude of cooperation, patience, and service
- Strong leadership and organization skills to manage oversight of the program and teaching staff
- An understanding that the purpose of the work is to promote and enhance the ministries of the church.

To apply for this position, complete the employment application and submit it via email to Dianna Sheely at dsheely@armstrongchapel.org

REV. 9/2018